

Appendix A

Program to Program Articulation

Massasoit Major	Newbury Major
Business Administration--Hospitality Management	Saunders School of Hotel & Restaurant Management <i>Newbury College will approve and transfer credits to appropriate majors within this school</i>
Culinary Arts	Saunders School of Hotel & Restaurant Management <i>Newbury College will approve and transfer credits to appropriate majors within this school</i>
Business Administration--Accounting	School of Business and Management <i>Newbury College will approve and transfer credits to appropriate majors within this school</i>
Business Administration Transfer	School of Business and Management <i>Newbury College will approve and transfer credits to appropriate majors within this school</i>

The programs listed above have been reviewed by Massasoit Community College and Newbury College to ensure seamless transferability from one institution to the other. Students interested in attending Newbury College from other non-listed majors, or students simply wanting to change their course of study are still encouraged to apply but will not fall under this specific articulation agreement.

Students will receive clear, informative, one-on-one advisement from Newbury College regarding the best use of credit completed at Massasoit. In most cases, students will still be able to graduate with 2 years of additional undergraduate study.

Appendix B

Newbury College Transfer Policy

Newbury College will accept up to 75 transfer credits towards a bachelor degree and 30 credits towards an associate degree. All students must complete a minimum of 45 credits at Newbury College to obtain a baccalaureate degree. The College will accept transfer credit from:

- regionally accredited, post-secondary institutions
- the College Level Examination Program (CLEP)
- the United States Armed Forces Institute,
- the Advancement Placement Examination Program (AP) of the College Entrance Examination Board,
- the International Baccalaureate Examination Program (IB higher level),
- articulation agreements with local secondary schools,
- the American Council on Education (ACE), and
- Straighterline courses.

The following guidelines apply for transfer credit:

- The College will accept the transfer of credits for courses from other regionally accredited institutions which meet the College's academic standards and requirements and in which the student received a grade of C or above.
- Due to the changing nature of technology, the College may limit the transfer of technical courses to five years from the date of completion.

- A maximum of 50% of the courses in the major are eligible for transfer credit.
- Capstone and other 400-level courses required for the major must be taken at Newbury College.
- It is expected that students will complete their final 45 credits at Newbury College. Students may petition the Office of Academic Affairs for an exception due to exigent circumstances.
- Please note that not all courses accepted for transfer can be applied to every degree program.

Once enrolled at Newbury, if a student wishes to take a course at another regionally accredited institution and transfer it back to Newbury, s/he is advised to complete a Pre-Approval of Course Transfer form, and submit the form to the Registrar. The signature of the Associate Dean on the Pre-Approval form will ensure that the course fulfills a Newbury requirement and will transfer, provided the student earns a grade of C or above. The form is available from the Registrar's Office.

College Level Examination Program (CLEP): CLEP is a national program of credit by examination that allows students to earn credit for college-level achievement. Information concerning the CLEP exams, including the minimum scores allowed, is available in the Office of Admission and the Registrar's Office.

Advanced Placement (AP) and International Baccalaureate (IB) Examinations: Newbury College grants college credit to students who have earned a score of 3 or above on the AP examinations of the College Board or a score of 5 or above on the International Baccalaureate (higher level) examinations. The course for which credit is granted shall be at the discretion of the College. For further information on AP examinations, contact the Office of Admission. For information on the IB examinations, contact the Registrar's Office.

American Council on Education (ACE)

Newbury is a member of the ACE Credit College and University Network. The ACE Credit network includes more than 2,000 higher education institutions that consider ACE credit recommendations for transfer to degree programs. Although Newbury is a member of ACE Credit, it is not guaranteed that the College will award college credit for all courses. To be absolutely certain that courses will be granted transfer credit by Newbury, students should contact the Office of Academic Affairs before enrolling in any ACE-accredited coursework. To obtain transfer credit, a student must complete all course requirements and earn a grade of C or above.

Straighterline Courses

Although all Straighterline Courses have been recommended for college credit by ACE Credit, Newbury does not guarantee that college credit will be awarded for all Straighterline Courses. The following courses have been approved for transfer credit contingent upon earning a minimum grade of 80:

- English Composition I
- English Composition II
- College Algebra
- Any Science Course with Lab
- Economics I
- Economics II
- Introduction to Sociology
- World Civilization I
- World Civilization II

For those courses not listed above, students should contact the Office of Academic Affairs to determine if a specific course will transfer.

Credit for Prior Learning: At Newbury College, we recognize that adult students have many experiences that lead to the acquisition of knowledge. The Credit for Prior Learning Program is a process through which such students may earn college credit for significant learning obtained outside of a traditional classroom setting. Students work with faculty advisors to develop a portfolio that documents the learning experience and supports the claim to academic knowledge at the college level. The number of credits awarded is determined by faculty members based on portfolio evaluation and other relevant assessments. Prior Learning credit may be applied to a maximum of 50% of the courses in the major field of study. In addition, academic departments may designate specific courses as not eligible for Prior Learning credit. For

more information on the Credit for Prior Learning program, please contact the Associate Dean.

Credit Allowances for Transfer and Prior Learning: For an associate degree, Newbury College may accept up to 30 transfer credits. This includes sources described above, as well as Credit for Prior Learning. For a bachelor degree, Newbury College may accept up to a total of 75 credits from sources listed above, including a maximum of 30 credits for Prior Learning. All bachelor degree students must complete a minimum of 45 credits through coursework taken at Newbury College.