

**MASSASOIT COMMUNITY COLLEGE
ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Akillian Gallery, Canton Campus

March 12, 2014 5:30 p.m.

AGENDA

- **Approval of the Minutes of the February 19, 2014 Academic and Student Affairs Committee Meeting.**
- **Visit by Commissioner, MA Department of Higher Education Richard Freeland and Director, Office of Trustee Relations Jennifer Perkins**

BRIEF BREAK

- **College Police Report from February 2014, presented by Police Chief Christopher Cummings.**
- **Proposed Board Action on the Educational Alliance by President Charles Wall and Sr. Vice President and Vice President of Faculty and Instruction, Barbara Finkelstein.**
- **Enrollment report for Spring 2014, presented by Vice President of Student Services and Enrollment Management, David Tracy, Associate Dean of Institutional Research, Mary Goodhue Lynch and Dean of Enrollment Management, Nancy Sullivan (report sent electronically)**
- **Presentation on Massasoit Community College archive project, presented by Director of Libraries, Joanne Jones, Coordinator of Technical & Archival Services, Patricia Naughton and Associate Archivist, Christine Guy.**
- **Minority Male Mentoring Program Development: update**

FISCAL AFFAIRS AND ADMINISTRATIVE POLICY COMMITTEE

March 12, 2014

1. **Approval of the minutes of the February 19, 2014 meeting**
2. **Review of Personnel Action Report for January 2014
(Presented by Lisa Lowery, Vice President of Human Resources)**
3. **Financial Updates**
 - a. **All College Purpose Trust Fund
(Presented by William Mitchell, Vice President for Administration/CFO)**

4. Investment Activity Report handout (Presented by Sophie Lee, Comptroller)

5. Board Action(s)

- a. **Recommend approval of an expenditure in an amount not to exceed \$125,840.40 with New England Archives Center of Holyoke, MA to transport, scan and index the College's files and records**
- b. **Recommend approval of an expenditure in an amount not to exceed \$47,652 with Liberty Chevrolet of Wakefield, MA to purchase a 2014 Chevrolet Express Cargo Van and a 2014 Chevrolet Silverado Work Truck for the Facilities Department**

6. Other Business

AGENDA

REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 14, 2014

AGENDA

- 1. Call to Order**
- 2. Approval of the Minutes:**
 - **Regularly Scheduled Meeting of the Board of Trustees February 19, 2014**
- 3. Chairman's Report**
- 4. President's Report**
- 5. Requests for Board Action**
- 6. Other Business**
- 7. Executive Session**
- 8. Adjournment**